



**VOLUNTEER APPLICATION FORM**

Please complete all sections of this form to help us with your application to become a volunteer at Bressingham Steam Museum.  
All information will remain confidential.

Please return to:

Bressingham Steam Museum, Low Road, Bressingham, Diss, Norfolk, IP22 2AA  
or by email to: [info@bressingham.co.uk](mailto:info@bressingham.co.uk)

Your details:

|  |  |     |                          |       |                          |
|--|--|-----|--------------------------|-------|--------------------------|
| Title  | Mr   | Mrs | Miss                     | Other |                          |
| Surname  |  |     |                          |       |                          |
| First name/names   |  |     |                          |       |                          |
| Preferred name<br>(the name by which you like to be known)   |  |     |                          |       |                          |
| Home Address   |  |     |                          |       |                          |
|  | Postcode:  |     |                          |       |                          |
| Home telephone number  |  |     |                          |       |                          |
| Mobile telephone number  |  |     |                          |       |                          |
| Email Address  | Please note: We will use this to contact you to send you volunteer information, operational notices and details about volunteer opportunities or projects we need help with. |     |                          |       |                          |
| Date of Birth  |  |     |                          |       |                          |
| <b>Emergency contact details – you <u>must</u> include a telephone number:</b>   |  |     |                          |       |                          |
| Full name  |  |     | Telephone                |       |                          |
| Mobile   |  |     | Relationship             |       |                          |
| <b>Additional Information:</b>   |  |     |                          |       |                          |
| Do you have any medical conditions or disabilities that we should know about? This will help us support your welfare and comfort needs whilst Volunteering with us.                  | Yes  |     | <input type="checkbox"/> | No    |                          |
|  | Please could you give us some details?   |     |                          |       |                          |
| <i>Please be aware that in some roles and in some circumstances we will require completion of a medical questionnaire and /or will require you to undergo a medical examination.</i> |  |     |                          |       |                          |
| Under the Rehabilitation of Offenders Act 1974, do you have any unspent criminal convictions?  |  |     | Yes                      |       | <input type="checkbox"/> |
|  |  |     | No                       |       | <input type="checkbox"/> |

**In support of your application:**

The volunteer tasks/activities I am interested in participating in are:

Or tick here  If you are interested in volunteering but are unsure what aspect of the museum you would like to be involved with. We can arrange for you to visit and meet members of the team to see what the museum has to offer.

***Please note:***

*The minimum age for volunteering is 16.*

*The minimum age for driving steam railway locomotive is 21 and traction engines 18.*

*The minimum for attending the Gallopers is 16 and operating is 18.*

*The minimum age for railway guarding is 18.*

Do you have any special skills you could bring to Bressingham? Please provide details of your skills, knowledge and experience, both in and out of employment which may be useful to the museum.

**Please could you give us some details?**

**How did you find out about our volunteering opportunities?**

**Data Protection:**

In accordance with the Data Protection Act 1998, your details will be held securely and confidentially and will only be accessed for legitimate means and by authorised individuals within Bressingham Steam Museum.

I declare that the information I have provided on this form is true.

**SIGNATURE:**

**Date:**

## REFERENCES

At Bressingham Steam Museum we want to provide volunteers, staff and our visitors with a safe, reliable and fun experience. The purpose of asking volunteers for a reference is to make sure we know what to expect, and that people are genuine in their search for a role. Please provide details of two referees to support your application, bearing in mind that we will contact them soon after your application is received. If you can provide e-mail addresses for your referees, this will greatly speed up the application process.

**Please don't put relatives as your referees**, as we cannot accept them; however, people such as ex-employers, people you may have volunteered for in the past, a social worker or anyone you have a professional relationship with are fine. One of your referees can be a friend, someone you have worked with, or an existing Bressingham Volunteer.

| Referee 1           | Referee 2           |
|---------------------|---------------------|
| Name                | Name                |
| Relationship to you | Relationship to you |
| Address             | Address             |
| Telephone           | Telephone           |
| Email address       | Email address       |

### THANK YOU FOR YOUR TIME

If you have any questions regarding this form, or would like help filling it in,  
Please contact the museum office on **01379 686900**

If you would prefer to e-mail this form back to us, please send to: [info@bressingham.co.uk](mailto:info@bressingham.co.uk)

*Operating as a registered charity since 1974. Bressingham Steam Museum is run by Bressingham Steam Preservation Trust (charity No 266374). The museum is completely independent from the neighbouring Garden Centre, Blooms Nurseries, Bressingham Gardens and Bressingham Hall and receives no financial support from external sources and relies on generating its own income to keep the attraction running. Volunteers are integral to the successful running of the museum and are involved in all aspects of its operation.*

All information held and used by us conforms to the Data Protection Act 1998.